

All programs are subject to change without prior notice. Please check with the library to confirm the day and time of the program.

February 2012

Mon	Tue	Wed	Thu	Fri	Sat
		1	2 Library to Go 9:30 - 11:30 AM Learn how to download audiobooks and eBooks for free from the library. Bring your mobile devices for hands-on experience.	3	4
6	7 Computer Basics 1 2 - 4 PM View the parts inside a computer and learn how it works. Mouse basics and computer terminology is included. No prerequisites	8 Basic Computer Concepts: Heart Theme 10 AM - 12 PM Learn how to use MS Publisher to create a Valentine as you learn/review the creation and manipulation of text boxes, word art, clip art, shapes, and color variables. Arlene Holmes. No prerequisites	9 Computer Basics 2 2 - 4 PM Learn how to use Windows 7 to change the way your computer looks and functions (backgrounds and color schemes, mouse speed, keyboard repeats, and more). Mouse and keyboard skills recommended.	10	11
13	14 eBooks: The Basics 2:00 - 3:00 PM Understand the basics about e-books and how to download them for free from the library. Bring your eReaders for hands-on experience.	15	16 Computer Basics 3 2 - 4 PM Learn how to create folders, copy, paste, and move files, and search for lost items. Mouse and keyboard skills recommended.	17	18 Open Lab 2 - 4 PM Open lab is a time to get answers to your questions, get help on projects, or just come practice what you have learned.
20 Library is CLOSED	21 Excel 1 2 - 4 PM Learn the basics of spreadsheets. Discover how to format rows, columns and text and how to fill your spreadsheet with preset and self-created series. Basic formula writing is included.	22	23 eBooks: The Basics 4:00 - 5:00 PM Understand the basics about e-books and how to download them for free from the library. Bring your eReaders for hands-on experience.	24	25
27	28 Excel Formulas & Functions 1:30 - 4:30 PM Formulas are one of the most useful features of Excel. Come learn the formats of formulas and functions and let Excel do all the calculations for you.	29			

R. B. Tullis Library

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www.countylibrary.org

