

FEBRUARY 2012



| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|--|--|---|-----------------------|
| | | 1 Working With Files and Folders 10-11:30 AM | 2 POWERPOINT 2010 Presenting 10-11:30 AM | 3 NO CLASS |
| 6 Removable Storage 10-11:30 AM | 7 EXCEL 2010 INTRO TO SPREADSHEETS 10-11:30 AM | 8 Settings/ Troubleshooting 10-11:30 AM | 9 EXCEL 2010 BASIC FORMULAS AND FUNCTIONS 10-11:30 AM | 10 NO CLASS |
| 13 Using the Internet 10-11:30 AM | 14 EXCEL 2010 ANALYZING SPREADSHEETS 10-11:30 AM | 15 NO CLASS | 16 EXCEL 2010 FORMATTING SPREADSHEETS 10-11:30 AM | 17 NO CLASS |
| 20 CLOSED | 21 WORD 2010 INTRO TO WORD 10-11:30 AM | 22 Basic Windows 7 10-11:30 AM | 23 WORD 2010 LONG DOCUMENTS 10-11:30 AM | 24 NO CLASS |
| 27 Working With Files and Folders 10-11:30 AM | 28 POWERPOINT 2010 GETTING STARTED 10-11:30 AM | 29 Removable Storage 10-11:30 AM | | |
| NOTES: Classes on Monday and Wednesday are held at the South Branch, classes on Tuesday and Thursday are at the Mitchell Branch. For information please email Dax Nichols at dnichols@countylibrary.org or call 281-364-4298 x333 (Mitchell) 936-442-7727 x365 (South) | | | | |

Any individual who requires an auxiliary aid or service for effective communication to participate in a program, service, or activity should submit a request to the manager of the sponsoring facility or the Program Coordinator as soon as possible but no later than 48 hours or 2 business days before the scheduled event.

South Regional Branch Library
 2101 Lake Robbins Dr, The Woodlands, TX 77380 T 936.442.7727

George and Cynthia Woods Mitchell Library
 8125 Ashlane Way, The Woodlands, TX 77382 T 936.442.7728